1.1. Overview

Learn@Work is the university learning management system where faculty and staff take all compliance training. Danforth Facilities Maintenance staff are required to take the EHS – Facilities Engineering/Maintenance Operations training in this system.

1.2. Logging in

- Open any browser (Internet Explorer, Firefox, Chrome)
- In the address bar at the top type in Learnatwork.wustl.edu and click Enter on your keyboard
- Type in your Wustl Key ID and password to sign in.
- You will be on the Home Page of the system.

1.3. Locating Training

There are a variety of ways to access the training. The easiest is by using the Search feature.

Search

The search field is located in the upper right of the page within the green banner.

- Click in the Search box and type EHS – Danforth Maintenance.
- A list of courses will appear
- Click on EHS – Danforth Maintenance & Utility Operations as shown below.

- The course page will load and display an Enroll button. Click Enroll to launch a training module.

- All of the following modules are required to complete the training successfully:
  - EHS - Injury, Illness & Emergency Preparedness
  - EHS - Safe Lifting, Trip, Slips and Falls
  - EHS - PPE
  - EHS - Waste Management and Hazardous Communication
  - EHS - Asbestos Awareness
  - EHS - Compressed Gas Cylinder
  - EHS - Electrical Safety Awareness
Learn@Work – Navigating the Danforth Maintenance & Utility Operations Training

- EHS - Ergonomics in the Workplace
- EHS - Fall Protection
- EHS - Scaffolds in Construction
- EHS - Global Harmonization
- EHS - Golf Cart Safety Trainings
- EHS - Hearing Protection
- EHS - Indoor Air Quality
- EHS - Portable Power Tool Safety
- EHS - Radiation Safety Awareness Training

If needed, by following steps listed in Section 1.3 of this document, you can re-visit this training page and view all your Completed or Not Completed training modules.

- If you have any questions related to the training content please contact the EHS Office for assistance. If you are having difficulty with navigating Learn@Work please contact LearnatWork@Wustl.edu providing a name and contact number for support to reach you.